

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC-Academic Audit Cell is conducting internal audit for ensuring quality teaching-learning process twice in a semester during the academic year.

Purpose:

To promote self-reflection/ self-improvement measures among all departments being audited.

To conduct quality checks on different activities undertaken in all departments/ Students activity of the institution to meet expected outcomes.

To promote adoption of best practices and innovative methods for quality teaching-learning process.

Audit Team:

S. No	Audit Team	Designation
1	Dr.A.Ramakrishna Rao	Director (Academic & Planning)
2	Prof.K.Ashok Babu	MR- Convener
3	Dr.P.Mallesham	Director (Mech)
4	Dr.N.C.Sendhilkumar	IQAC Coordinator
5	Dr.G.Suresh	Principal

Audit Process:

Each Department will prepare a Self-Evaluation Report and submit it electronically to IQAC.

The Audit team will visit and conduct evaluation through check of documents and interaction with faculties and students.

The audit report will be prepared and will be shared to the department for corrective measures.

Non Confirmation Report (NCR) will be issued by the IQAC for authentication.



Suresh
PRINCIPAL
Sri Indu College of Engineering and Technology
(VIT): SHERIGUDA-501 510,
Ibrahimpattanam(M), R.R.Dist.



Estd.: 2001



Sri Indu College of Engineering & Technology

An Autonomous Institution under UGC

Recognized under 2(f) and 12(B) of UGC Act 1956

NBA & NAAC Accredited, Approved by AICTE and

Permanently affiliated to JNT University, Hyderabad.

The Following Areas will be covered during the audit and the outcomes will be reviewed for corrective measures:

- Functioning of classes
- Students' Academic Performance (Mid Exam)
- Students Attendance/ Regularity
- Faculty Cooperation/Involvement
- Syllabus coverage as per course plan
- Use of ICT enabled teaching & Digital courses
- Maintenance of Course File/TFPR with updation
- Syllabus coverage of practical courses
- Corrective and Preventive Action
- Innovation and Best Practices for T-L Process
- Files Management / Periodical Updation
- Special Effort
- Slow Learner Support
- Periodical Attendance Upload
- Workshop/seminar attended
- Support for students co-curricular and extra-curricular activities
- Criteria wise NBA progress
- Lab Verification



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(VIII): SHERIGUDA-501 510,
Ibrahimpatnam(M), R.R.Dist.

Main Road, Sheriguda (V), Ibrahimpatnam (M), R.R. Dist. (T.S.) 501 510.

Campus Ph : 9347034999, 9347306999, 9347054999, www.sriindu.ac.in - email : induprincipal@gmail.com



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INTERNAL ACADEMIC AUDIT TEMPLATES

SRI INDU COLLEGE OF ENGINEERING AND TECHNOLOGY

MONTHLY REPORT

INTERNAL QUALITY ASSURANCE CELL-AAC

CLASS INCHARGE RESPONSIBILITIES

SICET/IQAC/IA/CIR-01

Name of the Class Incharge: _____ Dept: _____ Date: _____

Key Aspects	Very Poor (1)	Poor (2)	Fair (3)	Good (4)	Excellent (5)	Remarks
Monitoring the Functioning of classes						
Students Academic Performance(Mid/Model) submitted to HOD with less than 50% List						
Students Absentees List Prepared and Submitted						
Motivated students to attend seminars/workshops						
Communicated students performance to parents						
Any Awareness programme/Sessions conducted						
Conducted Class Committee meeting						
Corrective and Preventive Action						
Identification of fast and slow learners						

Remark:

HOD's Sign

Auditor's Sign

Principal



Shobha
PRINCIPAL
 Sri Indu College of Engineering and Technology
 (M): SHERIGUDA-501 510,
 Ibrahimpatnam(M), R.R.Dist.



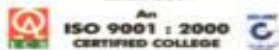
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SICET/IQAC/LA/SETL-01

SRI INDU COLLEGE OF ENGINEERING AND TECHNOLOGY
MONTHLY REPORT
INTERNAL QUALITY ASSURANCE CELL-AAC
STUDENTS' EVALUATION ON THE TEACHING – LEARNING PROCESS

Year /Sem: _____ Branch/Stream: _____ Date: _____

Key Aspects	Very Poor (1)	Poor (2)	Fair (3)	Good (4)	Excellent (5)	Auditor's Remarks
Functioning of classes						
Students Academic Performance (CAT/Model)						
Students Attendance/ Regularity						
Observation on Subject Handler						
How is the approach?						
Was he/she well-prepared?						
Faculty Involvement and control over the class						80%-100%, 60%-80%, 40%-60%, <40%
Syllabus coverage as per course plan						
Use of ICT enabled teaching & Digital courses						
Taught Informative at an appropriate pace						
Was good at explaining things and students questions						
Was stimulated to think and learn						
Innovation and Best Practices for T-L Process						

Remark:

HOD's Sign

Auditor's Sign

Principal



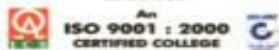
Sri Indu College of Engineering & Technology

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SRI INDU COLLEGE OF ENGINEERING AND TECHNOLOGY

MONTHLY REPORT

INTERNAL QUALITY ASSURANCE CELL-AAC

SICET/IQAC/IA/HFB-01

HODS' FEEDBACK ON THE DEPARTMENT PROGRESSION

Branch _____

Date: _____

Key Aspects	Very Poor (1)	Poor (2)	Fair (3)	Good (4)	Excellent (5)	Remarks
Functioning of classes						
Students Academic Performance (Mid/Model)						
Students Attendance/ Regularity						
Faculty Cooperation/Involvement						80%-100%, 60%-80%, 40%-60%, <40%
Syllabus coverage as per course plan						
Use of ICT enabled teaching & Digital courses						
Maintenance of Course File/TFPR with updation						
Syllabus coverage of practical courses						
Corrective and Preventive Action						
Innovation and Best Practices for T-L Process						
Files Management / Periodical Updation						

Remark:

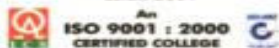
HOD's Sign

Auditor's Sign

Principal



Estd.: 2001



Sri Indu College of Engineering & Technology

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SRI INDU COLLEGE OF ENGINEERING AND TECHNOLOGY

MONTHLY REPORT

INTERNAL QUALITY ASSURANCE CELL-AAC

LABORATORY/WORKSHOP INCHARGE RESPONSIBILITIES

SICET/IQAC/LA/LWIR-01

Name of the Incharge : _____ Dept: _____ Date: _____

Key Aspects	Very Poor (1)	Poor (2)	Fair (3)	Good (4)	Excellent (5)	Remarks
Cleanliness of the Laboratory/Workshop						
Stock Register Maintenance						
Consumable and Breakage register maintenance						
Time table and batch history planned						
Manual is prepared						
Students Guidance						
Coordination with Lab Assistants						
Lab Requirements and Budget prepare in advance						
Overall ambiance of the Laboratory						

Remark:

HOD's Sign

Auditor's Sign

Principal



Estd.: 2001



An ISO 9001 : 2000 CERTIFIED COLLEGE



Sri Indu College of Engineering & Technology

An Autonomous Institution under UGC

Recognized under 2(f) and 12(B) of UGC Act 1956

NBA & NAAC Accredited, Approved by AICTE and

Permanently affiliated to JNT University, Hyderabad.

Format No: F-NCR-01

SRI INDU COLLEGE OF ENGINEERING AND TECHNOLOGY INTERNAL QUALITY ASSURANCE CELL (IQAC) ACADEMIC AUDIT CELL (AAC) NON-CONFORMANCE REPORT

Audit Schedule No. _____ Auditee Dept. _____
Non-Conformity No. _____ Auditee. _____
Date _____ Auditor: _____

Non-Conformity: Major <input type="checkbox"/> Minor <input type="checkbox"/>		
Auditee's Sign.	Auditor's Sign.	Management Rep's Sign.
Root Causes:		
Corrective Measures:		
Preventive Action:		
Responsible Person.	Proposed Completion Date	Actual Completion Date
Effectiveness Verified:		
Clearance Report by auditor with date & Sign.		Management Rep's comments with date & Sign

NOTE: 1.To enter one NCR in each format.
2.A copy to Dept. Head and one to M.R.



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Main Road, Sheriguda (V), Ibrahimpatnam (M), R.R. Dist. (T.S.) 501 510.

Campus Ph : 9347034999, 9347306999, 9347054999, www.sriindu.ac.in - email : induprincipal@gmail.com

**SRI NDU COLLEGE OF ENGINEERING AND TECHNOLOGY
(AUTONOMOUS)
INTERNAL QUALITY ASSURANCE CELL (IQAC)
ACADEMIC AUDIT CELL (AAC)**

Date: 18.07.2021

CIRCULAR

The IQAC-Academic Audit Cell is formed for ensuring quality teaching-learning process for the academic year 2021-2022.

Purpose:

To promote self-reflection/ self-improvement measures among all departments being audited.

To conduct quality checks on different activities undertaken in all departments/ Students activity of the institution to meet expected outcomes.

To promote adoption of best practices and innovative methods for quality teaching-learning process.

Audit Team:

S. No	Audit Team	Designation
1	Dr.A.Ramakrishna Rao	Director (Academic & Planning)
2	Prof.K.Ashok Babu	MR- Convener
3	Dr.P.Malleshham	Director (Mech)
4	Dr.N.C.Sendhilkumar	IQAC Coordinator
5	Dr.G.Suresh	Principal

Audit Process:

Each Department will prepare a Self-Evaluation Report and submit it electronically to IQAC.

The Audit team will visit and conduct evaluation through check of documents and interaction with faculties and students.

The audit report will be prepared and will be shared to the department for corrective measures.

Non Confirmation Report (NCR) will be issued by the IQAC for authentication.


Signature

PRINCIPAL

Sri Indu College of Engineering and Technology

(VIII): SHERIGUDA-501 510,

Tirahinapetnam(M), R.R.Dist.

NCR

- ① EEE - John 23/7/2021.
2. IT - JMJ 23/7/21
3. Mech - Melan 23/7/21.
4. Civil - ~~DPB~~ 23/7/21
5. CSE - ~~A~~ 23/7/21
6. ECE - Nelson
7. HRS - S.H.F. 31/7
8. MED - John

**SRI INDU COLLEGE OF ENGINEERING AND TECHNOLOGY
(AUTONOMOUS)
INTERNAL QUALITY ASSURANCE CELL (IQAC)
ACADEMIC AUDIT CELL (AAC)**

Date: 30.10.2021

CIRCULAR

The IQAC-Academic Audit Cell is scheduling second academic audit process for the AY: 2021-2022(Semester I) from **24.11.2021 to 29.11.2021**.

Purpose:

To promote self-reflection/ self-improvement measures among all departments being audited.

To conduct quality checks on different activities undertaken in all departments/ Students activity of the institution to meet expected outcomes.

To promote adoption of best practices and innovative methods for quality teaching-learning process.

Audit Team:

S. No	Audit Team	Designation
1	Dr.A.Ramakrishna Rao	Director (Academic & Planning)
2	Prof.K.Ashok Babu	MR- Convener
3	Dr.P.Mallesham	Director (Mech)
4	Dr.N.C.Sendhilkumar	IQAC Coordinator
5	Dr.G.Suresh	Principal

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Each Department will prepare a Self-Evaluation Report and submit it electronically to IQAC.

The Audit team will visit and conduct evaluation through check of documents and interaction with faculties and students.

The audit report will be prepared and will be shared to the department for corrective measures.

Non Confirmation Report (NCR) will be issued by the IQAC for authentication.



Suresh
Signature 30/10/21
PRINCIPAL
Sri Indu College of Engineering and Technology
(VIII): SHERIGUDA-501 510,
Ibrahimpatnam (M), R.R. Dist.

The Following Areas will be covered:

- Functioning of classes
- Students' Academic Performance (Mid Exam)
- Students Attendance/ Regularity
- Faculty Cooperation/Involvement
- Syllabus coverage as per course plan
- Use of ICT enabled teaching & Digital courses
- Maintenance of Course File/TFPR with updation
- Syllabus coverage of practical courses
- Corrective and Preventive Action
- Innovation and Best Practices for T-L Process
- Files Management / Periodical Updation
- Special Effort
- Slow Learner Support
- Periodical Attendance Upload
- Workshop/seminar attended
- Support for students co-curricular and extra-curricular activities
- Criteria wise NBA progress
- Lab Verification

Tentative Audit Schedule

S. No	Date	Department	Session
1	24.11.2021	ECE	FN & AN
2	25.11.2021	CSE	FN & AN
3	26.11.2021	MECH	FN
4	26.11.2021	CIVIL	AN
5	27.11.2021	EEE	FN
6	27.11.2021	IT & CSIT	AN
6	29.11.2021	IOT, DS, CS, AI & ML	FN & AN



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Principal 0-21
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Sri Indu College of Engineering and Technology
(VII)- SHERIGUDA-501 510,
Thrahimpasam, R.R. Dist.

SRI INDU COLLEGE OF ENGINEERING AND TECHNOLOGY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
INTERNAL ACADEMIC AUDIT CONSOLIDATED REPORT

Date: 23.09.2021 to 25.09.2021

Audited Dept.: ECE, IT, Mech, Civil, CSE, EEE

Audit Team:

S. No	Audit Team	Designation
1	Dr.A.Ramakrishna Rao	Director (Academic & Planning)
2	Prof.K.Ashok Babu	MR- Convener
3	Dr.P.Mallesham	Director (Mech)
4	Dr.N.C.Sendhilkumar	IQAC Coordinator
5	Dr.G.Suresh	Principal

Overall Observations:

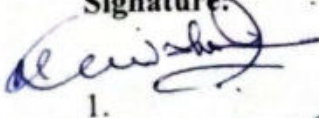
Strength:

1. All the departments were adopted to the preparation of prerequisites for the academic process.
2. More than 80% of the faculty members are maintaining 3 to 5 units study materials.
3. Templates were circulated to the individuals.
4. All are keeping records as a softcopies.
5. Shown great involvement.
6. Academic Calendar & Competence matrix were prepared well in advance. Workloads remained properly distributed.

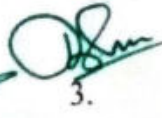
Concerns:

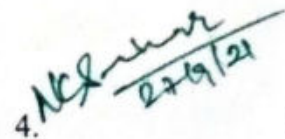
1. Handouts are not consolidated.
2. CO and Mapping needs to be concentrated for effective attainments.
3. Editing of syllabus copy is not advisable.
4. Few faculties were still keeping R18 syllabus copy instead of R20 for second year students.
5. One or two experiments can be included as content beyond to bridge the gap.
6. All the Lab Manuals are outdated; it is not prepared and updated as per the regulation. The proper revision in the experiments and manuals are to be incorporated as per the requirements.
7. Few departments are having major deviation in the common templates.
8. Stock registers are to be maintained in the individual laboratories, even though if we have master register.
9. Login logout registers are to be maintained in all the laboratories.
10. The quality of the study materials are the biggest concern. Neatly scanned materials, detailed handwritten or typed/ self-prepared materials can be circulated among students.
11. Lesson plan of action should be realistic and as per the guidelines.
12. Question Banks must be well prepared with all CO & BT Level Mapping and Repeatability of the same during yester years.

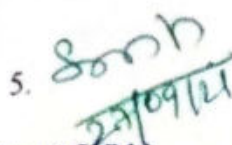
Signature:

1. 

2. 

3. 

4. 
23/09/21

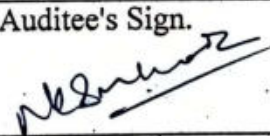
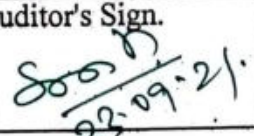
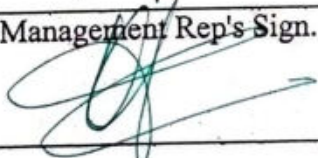
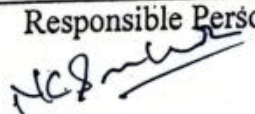

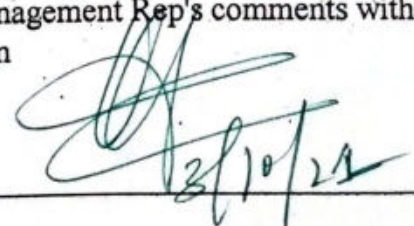
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23/09/21

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Sri Indu College of Engineering and Technology

SRI INDU COLLEGE OF ENGINEERING AND TECHNOLOGY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
ACADEMIC AUDIT CELL (AAC)
NON-CONFORMANCE REPORT

Audit Schedule No. 1
 Non-Conformity No. 1
 Date 23.09.21 (FN)

Auditee Dept. ECE
 Auditee. HO/ ECE
 Auditor: AAC



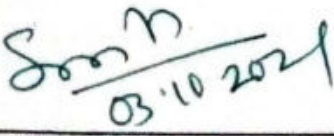

Non-Conformity: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/> Handouts vs Lab Manuals Innovative T-L need to be included Quality materials to be prepared.		
Auditee's Sign. 	Auditor's Sign. 	Management Rep's Sign. 
Root Causes: Consolidated Handouts are not shown		
Corrective Measures: Need to be revised by individual Faculty Lab Manuals to be added as per regulations		
Preventive Action: Templates are to be followed		
Responsible Person. 	Proposed Completion Date <u>25.09.2021</u>	Actual Completion Date <u>03.10.2021</u>
Effectiveness Verified: Checked and Verified the updated copies of all further can be circulated		
Clearance Report by auditor with date & Sign. 	Management Rep's comments with date & Sign 	

NOTE: 1.To enter one NCR in each format.
 2.A copy to Dept. Head and one to M.R.

SRI INDU COLLEGE OF ENGINEERING AND TECHNOLOGY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
ACADEMIC AUDIT CELL (AAC)
NON-CONFORMANCE REPORT

Audit Schedule No. 1
 Non-Conformity No. 1
 Date 25-09-2021 (FN)

Auditee Dept. CSE
 Auditee. HO D/CSE
 Auditor: AAE

Non-Conformity: Major <input type="checkbox"/> Minor <input checked="" type="checkbox"/>		
Hardoat		
Auditee's Sign.	Auditor's Sign. 	Management Rep's Sign. 
Root Causes: L.P. Q.B Templates are not followed exactly		
Corrective Measures: Can be modified as per Guidelines.		
Preventive Action: All templates are to be shared well in advance.		
Responsible Person.	Proposed Completion Date 28-09-2021	Actual Completion Date 02-10-2021
Effectiveness Verified: All the corrections were carried out and made available for circulation.		
Clearance Report by auditor with date & Sign.  03-10-2021	Management Rep's comments with date & Sign. 	

NOTE: 1.To enter one NCR in each format.
 2.A copy to Dept. Head and one to M.R.

SRI INDU COLLEGE OF ENGINEERING AND TECHNOLOGY
INTERNAL QUALITY ASSURANCE CELL (IQAC)
ACADEMIC AUDIT CELL (AAC)
NON-CONFORMANCE REPORT

Audit Schedule No. 1
 Non-Conformity No. 2
 Date 24.09.2021 (P.W)

Auditee Dept. Mech
 Auditee. HOD/Mech
 Auditor: AAL

Non-Conformity: Major Minor

Handouts

Auditee's Sign.	Auditor's Sign. 	Management Rep's Sign. 
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Root Causes:
 LP, Q-B templates are not followed

Corrective Measures:
 As per templates can be modified

Preventive Action:
 templates are to be shared well in advance

Responsible Person.	Proposed Completion Date <u>28.09.2021</u>	Actual Completion Date <u>12.10.2021</u>
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Effectiveness Verified:
 Rechecked all the corrections not made it as complete PDF for circulation

Clearance Report by auditor with date & Sign  <u>07.10.2021</u>	Management Rep's comments with date & Sign 
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NOTE: 1. To enter one NCR in each format
 2. A copy to Dept. Head and one to MR

**SRI NDU COLLEGE OF ENGINEERING AND TECHNOLOGY
(AUTONOMOUS)
INTERNAL QUALITY ASSURANCE CELL (IQAC)
ACADEMIC AUDIT CELL (AAC)**

Date: 06.04.2022

CIRCULAR

The IQAC-Academic Audit Cell is scheduling third academic audit process for the AY: 2021-2022(Semester II) from 16.04.2022 to 28.04.2022.

Purpose:

To promote self-reflection/ self-improvement measures among all departments being audited.

To conduct quality checks on different activities undertaken in all departments/ Students activity of the institution to meet expected outcomes.

To promote adoption of best practices and innovative methods for quality teaching-learning process.

Audit Team:

S. No	Audit Team	Designation
1	Dr.A.Ramakrishna Rao	Director (Academic & Planning)
2	Prof.K.Ashok Babu	MR- Convener
3	Dr.P.Mallesham	Director (Mech)
4	Dr.N.C.Sendhilkumar	IQAC Coordinator
5	Dr.G.Suresh	Principal

Audit Process:

Each Department will prepare a Self-Evaluation Report and submit it electronically to IQAC.

The Audit team will visit and conduct evaluation through check of documents and interaction with faculties and students.


The audit report will be prepared and will be shared to the department for corrective measures.

Non Confirmation Report (NCR) will be issued by the IQAC for authentication.


IQAC Coordinator


MR Convener




Principal
06/04/22

Sri Ndu College of Engineering and Technology
(M): SHERIGUDA-501 510,
Brahmapetnam(M), R.R.Dist.

The Following Areas will be covered:

- Functioning of classes
- Students' Academic Performance (Mid Exam)
- Students Attendance/ Regularity
- Faculty Cooperation/Involvement
- Syllabus coverage as per course plan
- Use of ICT enabled teaching & Digital courses
- Maintenance of Course File/TFPR with updation
- Syllabus coverage of practical courses
- Corrective and Preventive Action
- Innovation and Best Practices for T-L Process
- Files Management / Periodical Updation
- Special Effort
- Slow Learner Support
- Periodical Attendance Upload
- Workshop/seminar attended
- Support for students co-curricular and extra-curricular activities
- Criteria wise NBA progress
- Lab Verification

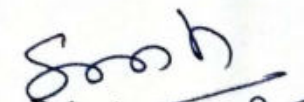
Tentative Audit Schedule

S. No	Date	Department	Session
1	16.04.2022	All Department's HoD Presentation about the department	FN & AN
2	18.04.2022	ECE	FN & AN
3	19.04.2022	CSE	FN & AN
4	20.04.2022	MECH	FN
5	21.04.2022	CIVIL	AN
6	22.04.2022	EEE	FN
6	23.04.2022	IT & CSIT	FN
7.	25.04.2022 & 26.04.2022	IOT, DS, CS, AI & ML	FN & AN
8	28.04.2022	Report Consolidation	


IQAC Coordinator


MR-Convener


SRI INDU COLLEGE OF ENG & TECH
Sheriguda (V)
Ibrahimpatnam (M)
R. R. Dist-501510


Principal
06/04/22
PRINCIPAL
Sri Indu College of Engineering and Technology
(VII): SHERIGUDA-501 510,
Ibrahimpatnam(M), R.R.Dist.

SRI INDU COLLEGE OF ENGINEERING AND TECHNOLOGY
MONTHLY REPORT
INTERNAL QUALITY ASSURANCE CELL-AAC
FACULTY EVALUATION ON THE TEACHING - LEARNING PROCESS

Branch/Stream: AI ML & CS

Date: 1.4.2022 (29.04.22)

S.No	Faculty Name	Key Aspects												
		A	B	C	D	E	F	G	H	I	J	K	L	M
1.	M. Suvathi - DBMS <i>Ready</i>	9	1	7/754	Unit 9	✓	*	*	PPT	Complete Partial	Yes	NIL		Class Pre/Adm. Time + 10/15 min
2.	Dr. Adeline Johnson - OS	23	1	1/1000	Unit 9	✓	*	*			✓	-		C-4
3.	Dr. Uma Maheswari - Java	5+28	1	1/1000	Unit 9	✓	*	*			Yes	1 C		10-0-0
4.	R. Ramesh Babu - FLAT	5+12	2	1/1000	Unit 9						Yes	NIL		Attended certain student's event
5.	R. Anusha - SE	23	2	1/6	Unit 1	✓	*	*	BB	Complete	Yes	NIL		Attended certain student's event
6.	R. Mahendral - OS Lab	2	2	1/6	Lab manual completed	✓	*	*	BB	Partial	Yes	NIL		
7.	M. Swathi Ruddy - DBMS Lab	2+28	1+1	1/1000	Lab manual completed	✓	*	*	BB	Partial	Yes	NIL		
8.	K. Anusha - Java Lab	5 C	2	2/1000	Unit 9						Yes	NIL		Attended certain student's event
1.	R. Mahendral - DM	7+10	3	1/1000	Unit 9						Yes	NIL		Attended certain student's event
2.	Dr. Adeline Johnson - OS	21		1/1000	Unit 9	✓	*	*	BB	Complete Partial	Yes	NIL		
3.	Dr. Uma Maheswari - Java	5+15	1	1/1000	Unit 9	✓	*	*	BB	Complete	Yes	NIL		
4.	K. Shwetha - Fundamentals of CS	5+11	6	1/1000	Unit 9	✓	*	*	BB	Complete	Yes	NIL		
5.	T. Jayakrishna - BEFA	21	2	1/1000	Unit 9	✓	*	*	BB	Complete	Yes	NIL		
6.	M. Suvathi Ruddy - OS Lab	2	1+1	1/6	Lab manual completed						Yes	NIL		
7.	K. Anusha - Java Lab	5 C									Yes	NIL		
8.	K. Shwetha - CS Lab	2+5 C	6	5/1000	Lab manual completed	✓	*	*	BB	Complete	Yes	NIL		

A: No. of Hours Handled B: No. of CL Aailed C: Syllabus Covered D: Material Shared (2 marks, Unit wise Materials, Q Bank) E: Log Book/CF attended L: Support for students co-curricular and extra-curricular activities M: Any other dept/college duties

HOD's Sign

Auditor's Sign

29/4/2022

Principal