






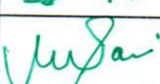




## Minutes of the IQAC Meeting

**Date & Time:** 22.04.2017 & 2.30 P.M

**Venue:** IQAC Hall

**Agenda:** As mentioned in the meeting circular dated 19.04.2017

### **Members Present:**

S.No	Name	Dept	Designation (Dept / IQAC)	Signature
1	Dr.P.Mallesham	Principal	Chairperson	
2	Dr. CH.G.V.N Prasad	CSE	HOD / Convenor IQAC	
3	Dr.N.C.Sendhilkumar	ECE	Coordinator -IQAC	
4	Prof K.Ashok Babu	ECE	HOD / Member	
5	Dr. A.Rama Krishna Rao	H & S	HOD / Member	
6	Dr. C.Veeramani	EEE	HOD / Member	
7	Mr.Srinivas.A	MECH	HOD / Member	
9	Dr.K.Sharma	HOD IT	HOD / Member	
10	Mr.D.RajendraBabu	HOD Civil	HOD / Member	
11	Mr.A.Thirumurthulu	Placement & Training Officer	Member	

The Coordinator welcomed all the members to the meeting and briefed about the agenda in detail. The following points were discussed among the members present and suitable suggestions were mentioned therein.

1. The initiative towards Green campus received a warm welcome and students also involved themselves in planting tree in and around the campus.

2. All the members informed that the conduct of unit tests helped to improve the students academic performance. This was said based on the marks obtained by the students in Mid Examinations.
3. The members also suggested to make necessary updations in the course file contents for the next semester for which the coordinator replied that a decision will be made soon and the necessary revisions will be discussed in the next meeting which will be conducted during the beginning of next semester
4. HODs presented the details of syllabus coverage which showed nearly all the faculty have completed syllabus 100%. This is treated as first step in achieving quality performance
5. HODs also informed that Few batches of their Final year students presented their final year projects in various other college exhibitions and also won prizes
6. The Coordinator asked all the Heads to prepare the Student Feedback Summary and Analysis and to submit the report on or before 30.04.2017.
7. Based on the Feedback, necessary instructions can be given to Faculty to help them to correct and prepare well for the next semester.
8. The Placement and Training Officer informed that nearly 85% of the eligible students were placed in reputed organisations
9. Also it has been discussed to motivate present third and second year students to go for industrial Inplant Training during the summer holidays in reputed organisations which will help them to get more practical exposure in their branch of study
10. It has been Decided to conduct review and Audit of the Academic activities is all as usual by the AAC
11. Also AAC has been informed to form suitable committee for the purpose of AAC.
12. All the Heads were asked to maintain a report on this.
13. As there is no others points brought forward, the meeting concluded with thanks notes by the convenor.

Prepared by:



  
**COORDINATOR - IQAC**  
**Dr. N.C. Sendhil kumar**