

Minutes of the IQAC Meeting









Date & Time: 13.11.2017 & 2.00 P.M

Venue: IQAC Hall

Agenda:

- Status of points discussed in meeting dated 10.06.2017
- Details of Syllabus Coverage
- Mid Exam Result Analysis
- Renovation of Rain Water Harvesting Pits
- Renovation of Hostel Facilities
- Library subscription to Swayam under MOOCs
- Result Analysis of 2016-17 Even Semester
- Any other matters b.f by the members

Members Present:

S.No	Name	Dept	Designation (Dept / IQAC)	Signature
1	Dr.P.Mallesham	Principal	Chairperson	
2	Dr. CH.G.V.N Prasad	CSE	HOD / Convenor IQAC	
3	Dr.N.C.Sendhilkumar	ECE	Coordinator -IQAC	
4	Prof K.Ashok Babu	ECE	Senior Member	
5	Dr. A.Rama Krishna Rao	H & S	HOD / Member	
6	Dr. C.Veeramani	EEE	HOD / Member	
7	Dr.K.Vinoth Babu	MECH	HOD/Member	
8	Mr.Srinivas.A	MECH	Member	

8	Mr.D.RajendraBabu	Civil	HOD / Member	<i>DPB</i>
10	Dr.K.Sharma	IT	HOD / Member	<i>Saur</i>
11	Dr.P.B.Subramanian	CE	Member	<i>Suresh</i>
12	Mr.A.Dayakar	Library	Librarian	<i>Jany</i>

The chairperson welcomed all the members to the meeting and briefed about the agenda in detail and let the floor open to discussions wherein the following points were discussed along with the action to be taken

1. The Coordinator enquired about the status of points discussed in the previous meeting and asked maintain a report on the same point
2. All Faculties were enquired about the status of Syllabus Coverage.
3. It was observed that syllabus of all courses were completed.
4. The chairperson expressed his views on conduct of the End Examinations in smooth manner and to declare the results on time
5. It was discussed to direct the concerned authorities to renovate the RWH systems
6. Also it has been decided to suggest to modify the girls hostel so has to provide a better staying experience for the inmates
7. It was suggested to subscribe at Institutional level for SWAYAM an online resource portal under the MOOCs
8. It has been decided to collect Feed Back from all the students and HODs were asked to analyse the feedback and to report the same to this office within 15days.

The meeting concluded with note of thanks to all the participants by the Convener.

Prepared by:




N.C. Sendhil Kumar
COORDINATOR – IQAC

Dr. N.C.Sendhil kumar