



**Sri Indu College of Engineering & Technology :: Sheriguda (V), R.R.Dist**

**INTERNAL QUALITY ASSURANCE CELL (2017-18)**

**ACTION TAKEN REPORT FOR Ref.No.: SICET/PRL/IQAC/07/2017**

**Ref: SICET/PRL/IQAC/08/2018**

**Date: 15.05.2018**

The following are the action taken report for the Minutes of the Meeting No.: **SICET/PRL/IQAC/08/2018** was held on 24.4.18

**Item No.: 1:** To confirm the minutes of the meeting: **SICET/PRL/IQAC/08/2018** of the IQAC held on 28.4.18.

**Action Taken:** The minutes of the meeting: **SICET/PRL/IQAC/08/2018** of the IQAC circulated among all the members were discussed and confirmed.

**Item No.: 2:** Action Taken Report (ATR) on decisions of the previous meeting

<b>Meeting No.:</b> <b>SICET/PRL/IQAC/08/2018</b>	<b>Action taken report</b>	<b>Responsible</b>
Details of Syllabus Coverage	syllabus of all courses was completed and verified.	All HoDs and IQAC coordinator
IV B.Tech projects	Industry oriented project list has been prepared by the HoDs and same verified by the IQAC coordinator.	All HoDs and IQAC coordinator
Mid Exam Result Analysis	Mid Exam Result analysis is discussed with the HoDs and necessary action is taken to conduct the Remedial classes.	All HoDs and IQAC coordinator
Faculty Publications	Research publication list is to be updated by the coordinator	IQAC coordinator

Planning of Academic Audit for Faculty	Faculty Appraisal Formats has been given to HODs for further Completion	HODs.
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The above Action Taken Report (ATR) will be discussed in the next meeting of IQAC.

**Venue:** IQAC Hall

Prepared by:

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(J. RAKESH)

*N.C. Sendhikumar*  
**Dr.N.C.Sendhikumar**  
Coordinator

Copy to 1.Principal 2.All HODs

Circulated to : 1.All IQAC Members & all Concerned

