



Sri Indu College of Engineering & Technology :: Sheriguda (V), R.R.Dist

**INTERNAL QUALITY ASSURANCE CELL (2018-19)**

**ACTION TAKEN REPORT FOR Ref.No.: SICET/PRL/IQAC/11 /2018**

Ref: SICET/PRL/IQAC/11/2018

Date: 02.02.2019

The following are the action taken report for the Minutes of the Meeting No.: SICET/PRL/IQAC/11 / 2018 was held on 01/12/2018

**Item No.: 1:** To confirm the minutes of the meeting: SICET/PRL/IQAC/11 / 2018 of the IQAC held on 01/12/2018.

**Action Taken:** The minutes of the meeting: SICET/PRL/IQAC/11 / 2018 of the IQAC circulated among all the members were discussed and confirmed.

**Item No.: 2:** Action Taken Report (ATR) on decisions of the previous meeting

Meeting No.:	Action taken report	Responsible
SICET/PRL/IQAC/11 / 2018		
Updating the Contents of Course File	Course files has been updated	IQAC coordinator and HoDs
Using of ICT Tools for Teaching	Faculty started using	IQAC coordinator
IV B.Tech project	Coordinators and Guides are nominated to carry out the work	IQAC coordinator
Technical Events to be conducted	Events has been planned	HODs
Faculty Research Publications	List of research publication by the faculties has been collected and verified by the IQAC coordinator.	IQAC coordinator.
SWAYAM Subscription	Completed	Librarian
NBA work progress	Necessary steps are being taken	HODs

The above Action Taken Report (ATR) will be discussed in the consecutive meeting also.

  
Dr N C Sindhilkumar  
Coordinator

**Copy to :**

1. The Chairman
2. The Secretary
3. All the HODs with a request to circulate to all the Faculty of their Department
4. CE
5. AO
6. Placement & Training office
7. IQAC – Meeting File

