



Sri Indu College of Engineering & Technology :: Sheriguda (V), R.R.Dist

**INTERNAL QUALITY ASSURANCE CELL (2018-19)**

**ACTION TAKEN REPORT FOR Ref.No.: SICET/PRL/IQAC/12 /2019**

**Ref: SICET/PRL/IQAC/12/2019**

**Date: 12.03.2019**

The following are the action taken report for the Minutes of the Meeting No.: **SICET/PRL/IQAC/12 / 2019** held on 11/02/2019

**Item No.: 1:** To confirm the minutes of the meeting: **SICET/PRL/IQAC/12 / 2019** of the IQAC held on 11/02/2019.

**Action Taken:** The minutes of the meeting: SICET/PRL/IQAC/12 / 2019 of the IQAC circulated among all the members were discussed and confirmed.

**Item No.: 2:** Action Taken Report (ATR) on decisions of the previous meeting

Meeting No.:	Action taken report	Responsible
<b>SICET/PRL/IQAC/12 / 2019</b>		
Result Analysis 2018-19 I Sem Examinations	Has been discussed and submitted in the meeting	IQAC coordinator and HoDs
Mid Exam Question Paper Verification	A panel from all departments comprising senior Faculty members has been formed	IQAC coordinator
Additional Classes	Schedule by Faculty	Class coordinator
Rewards to Faculty	Forwarded to concerned	AO
Root Cause Analysis	Completed	HODs

The above Action Taken Report (ATR) will be discussed in the consecutive meeting also.

*Dr N C Sendhilkumar*

**Dr N C Sendhilkumar**  
**Coordinator**

**Copy to :**

1. The Chairman
2. The Secretary
3. All the HODs with a request to circulate to all the Faculty of their Department
4. CE
5. AO
6. Placement & Training office
7. IQAC – Meeting File

