

Minutes of the IQAC Meeting





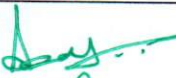
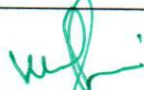
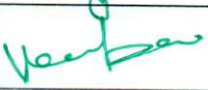

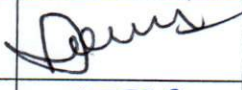

Date & Time: 29.04.2019 & 1.30 P.M

Venue: IQAC Hall

Agenda:

- Details of Syllabus Coverage
- Mid Exam Result Analysis
- Final year Project details
- End Exam Preparations
- Renovation of Various Playing Grounds
- Faculty Participation in Workshops & Publications
- Placement Details for Present Final Year
- Planning of Academic Audit for Faculty
- Any other matters b.f by the members

Members Present:

S.No	Name	Dept	Designation (Dept / IQAC)	Signature
1	Dr.P.Mallesham	Principal	Chairperson	
2	Dr. CH.G.V.N Prasad	CSE	HOD / Convenor IQAC	
3	Dr.N.C.Sendhilkumar	ECE	Coordinator -IQAC	
4	Prof K.Ashok Babu	ECE	Senior Member	
5	Dr. A.Rama Krishna Rao	H & S	HOD / Member	
6	Dr. C.Veeramani	EEE	HOD / Member	
	Dr.K.Vinoth Babu	MECH	HOD/Member	
7	Mr.Srinivas.A	MECH	Member	
8	Dr.P.Appala Naidu	IT	HOD / Member	
9	Mr.D.RajendraBabu	CIVIL	HOD / Member	

The chairperson welcomed all the members to the meeting and briefed about the agenda in detail and let the floor open to discussions wherein the following points were discussed along with the action to be taken

1. The Coordinator enquired about the status of points discussed in the previous meeting and asked maintain a detailed report on the same point
 2. All Faculties were enquired about the status of Syllabus Coverage
 3. Faculties explained that syllabus were completed on time
 4. The chairperson asked about the quality of academic projects and any innovative things done by the students
 5. HODs explained about the participation of students in various events and winning medals.
 6. The Coordinator asked them to submit a detailed list on the same
 7. The chairperson expressed his views on conduct of the End Examinations in smooth manner and to declare the results on time
 8. CE explained that all things are set and the office is ready to conduct end examinations and also he explained that as an usual procedure End Examinations question papers were obtained from experts from various other reputed colleges and universities
 9. Also details about Placement activity is explained to all the members present
 10. It was also decided to renovate and provide more facilities to sports activities like Cricket, Volleyball etc and various other indoor games
 11. The details Faculty Participation in various Workshops, FDPs and Publications were discussed and it is insisted to have more contribution from Faculty toward Research Publications.
 12. Finally it has been decided to conduct academic audit to the faculties individually in order appraisal their performance on or before 10.05.2019.
 13. HoDs asked about Stock verification in Labs. In reply it has been planned to conduct Stock verification by using the service of faculty from other branches.
- The meeting concluded with note of thanks to all the participants by the Convenor.

Prepared by:



COORDINATOR - IQAC


Dr. N.C. Sendhil Kumar

