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Sri Indu College of Engineering & Technology :: Sheriguda (V), R.R. Dist

INTERNAL QUALITY ASSURANCE CELL (2019-20)

ACTION TAKEN REPORT FOR Ref.No.: SICET/PRL/IQAC/14 /2019

Ref: SICET/PRL/IQAC/14/2019

Date: 05.07.2019

The following are the action taken report for the Minutes of the Meeting No.: **SICET/PRL/IQAC/14 / 2019** held on 12/06/2019

Item No.: 1: To confirm the minutes of the meeting: **SICET/PRL/IQAC/14 / 2019** of the IQAC held on 12/06/2019.

Action Taken: The minutes of the meeting: SICET/PRL/IQAC/14 / 2019 of the IQAC circulated among all the members were discussed and confirmed.

Item No.: 2: Action Taken Report (ATR) on decisions of the previous meeting

Meeting No.: SICET/PRL/IQAC/14 / 2019	Action taken report	Responsible
Updating Timetable	Details verified	HoDs
Updating the Contents of Course File	Completed	IQAC coordinator
Using of ICT Tools for Teaching	Monitoring Initiated	HODs
Technical Events to be conducted	Scheduled	CE
Faculty Publications	List to be submitted	HODs.
SWAYAM Subscription	Completed	Librarian
NBA work progress	Final Preparation	HODs
Discussion on Feed Backs	Completed	IQAC coordinator

The above Action Taken Report (ATR) will be discussed in the consecutive meeting also.


Dr N C Sendhilkumar
Coordinator

Copy to :

1. The Chairman
2. The Secretary
3. All the HODs with a request to circulate to all the Faculty of their Department
4. CE
5. AO
6. Placement & Training office
7. IQAC – Meeting File

