



Sri Indu College of Engineering & Technology :: Sheriguda (V), R.R.Dist

INTERNAL QUALITY ASSURANCE CELL (2019-20)

ACTION TAKEN REPORT FOR Ref.No.: SICET/PRL/IQAC/16 /2020

Ref: SICET/PRL/IQAC/16/2020

Date: 05.03.20

The following are the action taken report for the Minutes of the Meeting No.: SICET/PRL/IQAC/16 / 2020 held on 24/02/2020

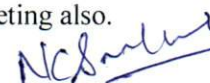
Item No.: 1: To confirm the minutes of the meeting: SICET/PRL/IQAC/16 / 2020 of the IQAC held on 24/02/2020.

Action Taken: The minutes of the meeting: SICET/PRL/IQAC/16 / 2020 of the IQAC circulated among all the members were discussed and confirmed.

Item No.: 2: Action Taken Report (ATR) on decisions of the previous meeting

Meeting No.:	Action taken report	Responsible
SICET/PRL/IQAC/16 / 2020		
Details of Syllabus Coverage	Details verified	HoDs
Mid Exam Result Analysis	Analysis Completed	IQAC coordinator
Final Year Project Details	Batches formed with Guides	HODs / Project Coordinator
End Exam Preparations	Scheduled	CE
Renovation of Playing Grounds	Initiated	PED
Faculty Participation in Workshops & Publications	List to be submitted	HODs
Placement details for Final year	List Awaited	TPO
Planning of Academic Audit for Faculty	Planned during Summer Vacation	IQAC coordinator

The above Action Taken Report (ATR) will be discussed in the consecutive meeting also.


Dr N C Sendhilkumar
Coordinator

Copy to :

1. The Chairman
2. The Secretary
3. All the HODs with a request to circulate to all the Faculty of their Department
4. CE
5. AO
6. Placement & Training office
7. IQAC – Meeting File

