

Minutes of the IQAC Meeting

Date & Time: 11/07/2020 & 1.30 P.M

Venue: IQAC Hall / Zoom Online

Agenda:

- Conduct of Examinations
- Conduct of online Classes
- Submission AQAR
- Admission Procedures
- Faculty Participation in online Events
- Autonomous Renewal details
- Any other matters b.f by the members with the approval of Chairperson

Members Present:

S.No	Name	Dept	Designation (Dept / IQAC)
1	Dr.G Suresh	Principal	Chairperson
2	Dr. CH.G.V.N Prasad	CSE	HOD / Convener IQAC
3	Dr.N.C.Sendhilkumar	ECE	Coordinator -IQAC
4	Prof. K.Ashok Babu	ECE	HOD / Member
5	Dr. A.Rama Krishna Rao	H & S	HOD / Member
6	Dr. Joseph P Williams	EEE	HOD / Member
7	Mr.Srinivas.A	MECH	HOD / Member
8	Mr.Rajendrababu	CIVIL	HOD / Member
9	Dr.Appala Naidu	IT	HOD / Member
10	Dr.P.B.Subramanian	CE	CE / Member

The chairperson welcomed all the members to the meeting and briefed about the agenda in detail and let the floor open to discussions wherein the following points were discussed along with the action to be taken

1. It has been decided to conduct the End Examinations and Mid Examinations as per the directions issued by the state government and University and also considering the overall safety of all the concerned.
2. The IQAC on whole, decided and recommended all the departments to conduct online classes by using suitable platforms. Also recommendations has been given to conduct

revision classes of the previous semester subjects to make the students ready for the examinations as and when conducted.

3. HODs were informed to submit the filled in format of the AQAR so that it can be consolidated and uploaded in the NAAC portal at the earliest.
4. Necessary and suitable steps has to be taken to get prepared for Admission of first year students for the forthcoming year because the process may get delayed due to the current pandemic situation.
5. It has been advised to encourage all the faculties to presnt atleast one publications in reputed Journals / Conferences before the end of this semester and also to participate in online workshops and FDPs
6. Discussion regarding the status of Autonomous renewal has taken place and the chairperson informed that it is in process and will update the exact details at the earliest.
7. It was reminded once again to subsribe at Institute level for various online resource materials
8. The Chairperson informed all the HODs to make their faculty & students to maintain punctuality and discipline inside and outside the class rooms

The meeting concluded with note of thanks to all the participants by the Convenor.



COORDINATOR - IQAC
Dr. N.C.Sendhil kumar

