

INTERNAL QUALITY ASSURANCE CELL (2020-21)

ACTION TAKEN REPORT FOR Ref.No.: SICET/PRL/IQAC/20 / 2021

Ref: SICET/PRL/IQAC/20/2021

Date: 12/06/2021

The following are the action taken report for the Minutes of the Meeting No.: SICET/PRL/IQAC/20/2021 was held on 14/05/2021

Item No.: 1: To confirm the minutes of the meeting: SICET/PRL/IQAC/20/2021 of the IQAC held on 14/05/2021.

Action Taken: The minutes of the meeting: SICET/PRL/IQAC/20/2021 of the IQAC circulated among all the members were discussed and confirmed.

Item No.: 2: Action Taken Report (ATR) on decisions of the previous meeting

Meeting	No.:	Action taken report	Responsible
SICET/PRL/IQAC/20/2021			
Status of points discussed in meeting dated 10.03.2021		Action taken Report is verified	IQAC coordinator
Status and Feedback regarding online class from staff/students		Feedback Analysis by the HoDs is verified	IQAC coordinator
Portion coverage for Mid-1 exam		portion of all courses was completed and verified.	All HoDs and IQAC coordinator
Mid Exam Question paper preparation offline/online		Online	Examination Wing
Final year project details		Industry oriented project list has been prepared by the HoDs and same verified by the IQAC coordinator	All HoDs and IQAC coordinator
NBA work progress		Work progress is verified by the coordinator	IQAC coordinator
Outcomes/lagging of previous meeting		Verified and rectified	IQAC coordinator

The above Action Taken Report (ATR) will be discussed in the consecutive meeting also.

Prepared by:




Dr N C Sendhil Kumar
Coordinator

Copy to 1.Principal 2.All HODs

Circulated to : 1.All IQAC Members & all Concerned