



Minutes of the IQAC Meeting

Date & Time: 14/05/2021 & 2.30 P.M

Venue: IQAC Hall

Agenda:

- Status of live class
- Feedback regarding live class from staff/students
- Portion coverage for Mid-1 exam
- Mid Exam Question paper preparation offline/online
- Final year project details
- Feedback regarding Ist year online class
- NBA work progress for ECE Department and other department
- Outcomes/lagging of previous meeting
- Any other matters b.f by the members subject to permission from the chairperson

Members Present:

S.No	Name	Designation in the Institute	Designation in IQAC	Signature
1	Dr. G. Suresh	Principal	Chairperson	
2	Shri. Anup Chakravarthy	Secretary	Management Member	
3	Dr.N.C.Sendhilkumar	HOD, ECE	Coordinator	
4	Prof K. Ashok Babu	Prof/ECE	Member	
5	Dr. A. Rama Krishna Rao	HOD, H & S	Member	
6	Mr.Rajendrababu	HOD, Civil	Member	
7	Mr. Srinivasa Rao. M	HOD, Mech	Member	
8	Dr. P. Balasubramanian	CE	Member	
9	Dr. N. Sadhasivam	Prof/IT	Member	
10	Mr. Rakesh	AP/EEE	Member	
11	Mr. Ranjith	AP/ Maths	Member	

12	Ms. C. Divya	AP/CSE	Member	<i>Divya</i>
13	Mr. R. Sambasivarao	PED	Member	<i>Ri</i>
14	Mr. L. Satyanarayana	Administrative officer	Member	<i>L. Satyanarayana</i>
15	Mr. R. Venkateswar	Director Campus placement & corporate Relations	Member	<i>R Venkat</i>
16	Mr. Dharma Rao	Infosys (SSE)	Alumini Member	Joined through Online
17	Dr. J. Madhavan	Principal, Bhoji Reddy College, Hyderabad	Member from other institution	Joined through Online
18	Ms. Anga	Open text	Alumini Member	Joined through Online
19	Ms. N. lekha Sri	Student/CSE	Student member	<i>Lekha</i>

The chairperson welcomed all the members to the meeting and briefed about the agenda in detail. The Following points were discussed to improve the performance of the students and Faculty during the II semester of the AY 2020-21 along with the action to be taken

1. Efficiency and impact of online classes and active participation/interaction of students in the online classes were discussed along with the student/staff feedback.
2. Portion coverage of Theory/Practicals for Mid examination were discussed. The HODs/Coordinator are advised to regular monitoring of online class and motivate the students to actively participate in the live class.
3. The IQAC on whole, decided and recommended all the departments to conduct online examinations(Mid-I) by using suitable platforms
4. The chairperson asked about the quality of academic projects and any inovative things done by the students. The coordinators asked to submit a detailed report on the same.
5. The chairperson asked the suggestion and requirements of first year students. The detailed report is submitted to the chairperson.
6. NBA work progress in ECE, CSE and Mechanical department HODs explained their status in NBA work progress.
7. The details of faculty contribution/participation in various STTP, FDPs and publication were discussed. The HODs asked to submit the detailed report of Department contribution of present/Future.
8. Outcomes of previous meeting and students/staff lagging area were discussed with the solution.

The meeting concluded with note of thanks to all the participants by the Convenor.

Prepared by:

N.C. Sendhil Kumar
COORDINATOR - IQAC
Dr. N.C. Sendhil Kumar

