



**Minutes of the IQAC Meeting**

**Date & Time:** 4/08/2021 & 2.30 P.M

**Venue:** IQAC Hall

**Agenda:**

- Mid Exam result analysis
- End Exam preparation online/offline
- FFT by JNTUH
- Strategies of AY 2021-2022, Revision and regulation of Curriculum
- Commencement of I semester
- Introduction/renewal of New PG courses and BOS
- Strategies of placement activity
- Discussion of various cells activity
- Proposal/project preparation for funding
- Any other matters b.f by the members subject to permission from the chairperson

**Members Present:**

S.No	Name	Designation in the Institute	Designation in IQAC	Signature
1	Dr. G. Suresh	Principal	Chairperson	
2	Shri. Anup Chakravarthy	Secretary	Management Member	
3	Dr.N.C.Sendhilkumar	HOD, ECE	Coordinator	
4	Prof K. Ashok Babu	Prof/ECE	Member	
5	Dr. A. Rama Krishna Rao	HOD, H & S	Member	
6	Mr.Rajendrababu	HOD, Civil	Member	
7	Mr. Srinivasa Rao. M	HOD, Mech	Member	
8	Dr. P. Balasubramanian	CE	Member	
9	Mrs. D. Sandhya rani	AP/ECE	Member	
10	Dr. N. Sadhasivam	Prof/IT	Member	
11	Mr. Rakesh	AP/EEE	Member	
12	Mr. Ranjith	AP/ Maths	Member	

13	Mr. R. Sambasivarao	PED	Member	<i>R. Sambasivarao</i>
14	Mr. L. Satyanarayana	Administrative officer	Member	<i>L. Satyanarayana</i>
15	Mr. R. Venkateswar	Director Campus placement & corporate Relations	Member	<i>R. Venkateswar</i>
16	Mr. Dharma Rao	Infosys (SSE)	Alumini Member	Joined through Online
17	Dr. J. Madhavan	Principal, Bhoji Reddy College, Hyderabad	Member from other institution	Joined through Online
18	Ms. Esampelli Madhu	Student/IT	Student Member	<i>Esampelli Madhu</i>

The chairperson welcomed all the members to the meeting and briefed about the agenda in detail. The Following points were discussed to improve the performance of the students and Faculty

1. Chairperson asked Mid I and Mid II performance of the students. Also discussed the question paper pattern for end Examination based on the guidelines of JNTU-H and preparing the students for the end examination.
2. The chairperson expressed his views on conduct of the End examination in the smooth manner as per the directions issued by the state government and university and also considering the overall safety of all the concerned.
3. Chairperson enquired the requirement/updation of lab equipments, stock register and required lab manuals for upcoming semester with necessary documents and staff details for facing the JNTU-H FFT.
4. Improving Admission for various department like Civil, Mechanical and EEE department for the AY 2021-22 and reason for less admission of previous year was discussed. It has been advised to encourage the faculty for pursuing Ph.D in reputed institution to meet out the rules of AICTE.
5. The chairperson/Coordinator asked all the department heads to plan and conduct minimum two work shop for faculty/Students, National/International conferences and technical symposium. HODs were asked to submit plans and tentative dates for these events on or before 15/8/2021.
6. Commencement of I semester for the AY 2021-22, subject allocation, preparation handouts for theory/lab, preparation of question bank up-dation of books/journals in the library were discussed.
7. Introduction/renewal of new PG courses in ECE and CSE department, increasing admission in PG course and syllabus/BOS were discussed. HODs were asked to initiate necessary steps for above said.

8. The placement officer discussed the training programme and various types of activity for placing/improving students in their dream company.
9. It has been advised to various cell coordinator to increase their activity, especially the R&D department to take necessary steps to increase the number of patent/publication for efficient participation in NIRF, ARIA and IIC ranking systems. Cell coordinator were asked to submit their plans and tentative dates for various activity.

The meeting concluded with vote of thanks to all the participants by the Convenor.

Prepared by:

  
**COORDINATOR - IQAC**  
**Dr. N.C.Sendhil kumar**

