

3

**INTERNAL QUALITY ASSURANCE CELL (2021-22)**

**ACTION TAKEN REPORT FOR Ref.No.: SICET/PRL/IQAC/22 / 2021**

**Ref: SICET/PRL/IQAC/22/2021**

**Date: 30/11/2021**

The following are the action taken report for the Minutes of the Meeting No.: SICET/PRL/IQAC/22/2021 was held on 4/11/2021

**Item No.: 1:** To confirm the minutes of the meeting: SICET/PRL/IQAC/22/2021 of the IQAC held on 4/11/2021.

**Action Taken:** The minutes of the meeting: SICET/PRL/IQAC/22/2021 of the IQAC circulated among all the members were discussed and confirmed.

**Item No.: 2:** Action Taken Report (ATR) on decisions of the previous meeting

Meeting No.:	Action taken report	Responsible
SICET/PRL/IQAC/22/2021		
Status of points discussed in meeting dated 4.08.2021	Action taken Report is verified	IQAC coordinator
Planning research center for CSE and ECE	Steps taken	Principal, Concern HoD and IQAC coordinator
Plan to increase number of Doctorate in CSE and First year	Resume collected	Principal, concern HoD and IQAC coordinator
Motivate the teaching faculty to register Ph.D in reputed institution	Suggestion given	All Department HoD
Introduction/ renewal of New PG courses and BOS	Got approval	CSE and ECE Department HoDs and IQAC coordinator
Strategies of placement activity	Plan to conduct training programme based on industry requirement	Placement officer
Discussion of various cells activity	Prepared	All cell Coordinator
Proposal/project preparation for funding	Prepared/submitted	All HoD's and R & D Department
Academic and Stock Verification	verified	HoD and IQAC coordinator

The above Action Taken Report (ATR) will be discussed in the consecutive meeting also.

Prepared by: 



  
**Dr N C Sendhilkumar**  
Coordinator

Copy to 1.Principal 2.All HODs

Circulated to : 1.All IQAC Members & all Concerned