

2

INTERNAL QUALITY ASSURANCE CELL (2021-22)

ACTION TAKEN REPORT FOR Ref.No.: SICET/PRL/IQAC/23 / 2022

Ref: SICET/PRL/IQAC/23/2022

Date: 27/3/2022

The following are the action taken report for the Minutes of the Meeting No.: SICET/PRL/IQAC/23/2022 was held on 4/2/2022

Item No.: 1: To confirm the minutes of the meeting: SICET/PRL/IQAC/23/2022 of the IQAC held on 4/02/2022.

Action Taken: The minutes of the meeting: SICET/PRL/IQAC/23/2022 of the IQAC circulated among all the members were discussed and confirmed.

Item No.: 2: Action Taken Report (ATR) on decisions of the previous meeting

Meeting No.:	Action taken report	Responsible
SICET/PRL/IQAC/23/2021		
Status of points discussed in meeting dated 4.11.2021	Action taken Report is verified	IQAC coordinator
Subject Allocation/Handout preparation	Course file content have been verified by The HoD and IQAC Coordinator	ALL HoD and IQAC coordinator
Strengthening Civil, Mechanical and EEE admission	Steps taken	Principal, concern HoD and IQAC coordinator
Preparation of NAAC and NBA Accreditation Document	In Progress and Status verified by coordinator	All Department HoD and Coordinator
Strategies of NIRF, ARIA and IIC ranking system, updating in VIDWAN portal	VIDWAN, NIRF and IIC uploaded and ARIA is in progress	Concern Coordinator
Discussion of various celis activity	Plan to conduct Webinar programme and International conference	Concern cell Coordinator and R & D department
Conduct of Symposium, College Day and Graduation Day Functions	Discussed with the principal and date to be finalized	All HoD
Proposal/project preparation for funding	Proposal submitted	R & D Department
Plan to conduct academic audit process (semester II)	verified	HoD and IQAC coordinator

The above Action Taken Report (ATR) will be discussed in the consecutive meeting also.

Prepared by: 




Dr N C Sendhilkumar
Coordinator

Copy to 1.Principal 2.All HODs

Circulated to : 1.All IQAC Members & all Concerned