



**Sri Indu College of Engineering & Technology :: Sheriguda (V), R.R.Dist
UGC Autonomous Institution**

INTERNAL QUALITY ASSURANCE CELL (2022-2023)

ACTION TAKEN REPORT FOR Ref.No.: SICET/PRL/IQAC/29 /2022-23

Ref: SICET/PRL/IQAC/29/ 2022-23

Date:02/06/2023

The following are the action taken report for the Minutes of the Meeting No.: SICET/PRL/IQAC/29 / 2022-23 was held on 08/05/2023

Item No.: 1: To confirm the minutes of the meeting: **SICET/PRL/IQAC/29/2022-23** of the IQAC held on 08/05/2023.

Action Taken: The minutes of the meeting: SICET/PRL/IQAC/29/ 2022-23 of the IQAC circulated among all the members were discussed and confirmed.

Item No.: 2: Action Taken Report (ATR) on decisions of the previous meeting

Meeting No.: SICET/PRL/IQAC/29 / 2022-23	Action taken report	Responsible
Discussion on Previous meeting	ATR Submitted	IQAC Coordinator
Final Year Project Status	Completed and to be reports to be prepared by the students I a week time	HODs
College Day Celebration's	Scheduled on May 12 th May 2023	Principal and AO
Conduct of MID II Examinations	Schedule released for all years and conducted for Final Year	CE
Conduct of End Examinations	Schedule released and conducted for Final Year	CE

Bio Metric Attendance for Students	More Instruments Purchased	AO
Conduct of Graduation Day	Planned during August Month	Principal
CRT Program for III Year Students	Planned to conduct during August month in two phases	PAT
Conduct of Green Audit	Scheduled on 19 th July	IQAC Coordinator
Conduct of Internal Audit for all Branches	Schedule in different phases	IQAC Coordinator
NAAC work progress	Updated	HODs and Coordinators

NGS
Coordinator

Copy to 1.Principal 2.All HODs
Circulated to : 1.All IQAC Members & all Concerned

