



Sri Indu College of Engineering & Technology :: Sheriguda (V), R.R.Dist

Minutes of the IQAC Meeting

Ref: SICET / PRL / IQAC / 25 / 2022

Date & Time: 02/07/22 & 2.30 P.M


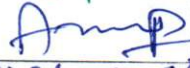

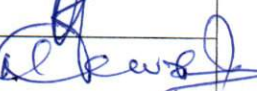
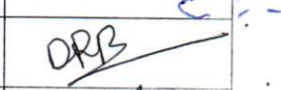
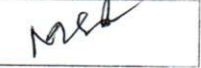

Venue: IQAC Hall

Agenda:

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- Discussion on previous meeting ATR
- II II sem mid exams
- Slow and Fast Learners
- Conduct of END Semester Examination
- Stock Verification
- Requirements for Next Academic Year
- Conduct of Academic Audit
- NBA Visit
- R&D Activities
- Any other matters b.f by the members subject to permission from the chairperson

Members Present:

S.No	Name	Designation in the Institute	Designation in IQAC	Signature
1	Dr. G. Suresh	Principal	Chairperson	
2	Shri. Anup Chakravarthy	Secretary	Management Member	
3	Dr.N.C.Sendhilkumar	HOD, ECE	Coordinator	
4	Prof K. Ashok Babu	Prof/ECE	Member	
5	Dr. A. Rama Krishna Rao	DAE	Member	
6	Mr.Rajendrababu	HOD, Civil	Member	
7	Mr. Srinivasa Rao. M	HOD, Mech	Member	

Date: 02.07.2022

9	Dr. P. Balasubramanian	CE	Member	<i>Santhya</i>
10	Mrs. D. Sandhya rani	AP/ECE	Member	<i>S</i>
11	Dr. N. Sadhasivam	Prof/IT	Member	<i>Sadhasivam</i>
12	Mr. Rakesh	AP/EEE	Member	<i>Rakesh</i>
13	Ms.C. Divya	AP/ CSE	Member	<i>Divya</i>
14	Mr.M Narasimma	PED	Member	<i>Narasimma</i>
15	Mr. L. Satyanarayana	Administrative officer	Member	<i>Satyanarayana</i>
16	Mr. R. Venkateswar	Director Campus placement & corporate Relations	Member	<i>R Venkateswar</i>
17	Mr. Dharma Rao	Infosys (SSE)	Alumini Member	Joined through Online
18	Dr. J. Madhavan	Principal, Bhoji Reddy College, Hyderabad	Member from other institution	Joined through Online
19	Ms. Esampelli Madhu	Student	Student Member	<i>Esampelli Madhu</i>

The chairperson welcomed all the members to the meeting and briefed about the agenda in detail. The Following points were discussed to improve the performance of the students and Faculty.

1. Chair person discussed on the Action take report of the previous meeting
2. HODs were asked to inform the students to perform well in the mid examinations of II years.
3. Based on the performance in the mid exam and in class, HODs were to identify slow and fast learners before the end examinations. Special attention should be given slow learners so that they can perform well in the end exam. Fast Learners should be given creative and innovative tasks to enhance their performance.
4. CE informed that all the preliminary works for conducting end semester examination is done and the schedules will released in a weeks time
5. Stock Verifications in Labs and office should be completed before the commencement of next academic year
6. Any requirements like faculty, equipments, furnitures etc should be submitted in a weeks time.
7. Academic and Internal Audit will be conducted for which a details will be informed soo.
8. The Coordinators informed all the Departments going for NBA ReAccreditation to prepare and keep all details ready as the Schedule of visit is very soon.

Date: 22.07.2022

9. The coordinator expressed his concern on R&D Activities and informed th R&D head to take necessary steps for getting more research publications and projects.
10. Few members asked about various funding Schemes and the coordinator informed the details will be shared soon

The meeting concluded with vote of thanks to all the participants by the Convenor.

Prepared by:


COORDINATOR - IQAC
Dr. N.C. Sendhil kumar

