



Sri Indu College of Engineering & Technology :: Sheriguda (V), R.R.Dist
UGC Autonomous Institution

Ref: SICET/PR/1/QAC/27/2022-23

Minutes of the IQAC Meeting

Date & Time: 09/01/2023 & 2.30 P.M

Venue: IQAC Hall

Agenda:

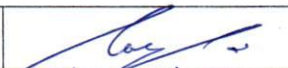




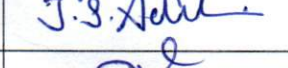
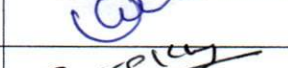
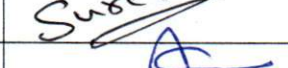


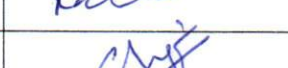
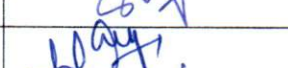
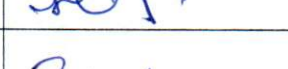

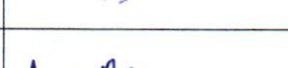

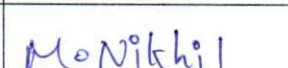
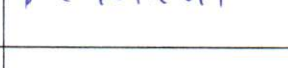

Agenda:

- Discussion on previous meeting Agenda and their status
- Details of Syllabus Coverage
- NAAC AQAR Status and Application process for Renewal
- First Year Classwork Progress and updates
- Student Feed Back Analysis
- Industrial Visits
- Feed back from All Stack Holders
- Status of placement and training programs
- Mid Exam result Analysis
- Actions to improve Slow and Fast learner
- Internships
- Examination conduction
- Any other matters b.f by the members subject to permission from the chairperson

Members Present:

S. No.	Name of the Governing Body Member	Designation in the Institute	Designation in IQAC	Signature
1	Dr G Suresh	Principal	Chairperson	
2	Shri.R Venkat Rao	Chairman	Management Member	
3	Dr.N.C.Sendhilkumar	HOD,ECE	Coordinator	
4	Prof K.Ashok Babu	Prof / ECE	Member	
5	Prof A.Rama Krishna Rao	DAE	Member	

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6	Dr K S SadasivaRao	Dean	Member	
7	Dr S R Mugunthan	R&D Coordinator	Member	
8	Dr P Balasubramaniam	Controller of Examinations	Member	
9	Dr T Charan Singh	HOD CSE	Member	
10	Dr K Sampath	HOD IOT	Member	
11	Dr Adalene Johnsane	HOD AI&DS	Member	
12	Ms.UmaMaheswari	HOD AIML	Member	
13	Ms B Surekha	HOD IT	Member	
14	Mr.Rakesh	HOD EEE	Member	
15	Mr.D Rajendra Babu	HOD , CIVIL	Member	
16	Mr.M Srinivasrao	HOD,MECH	Member	
17	Ms N Sailaja	HOD H&S	Member	
18	Mr P Dayakar Reddy	Librarian	Member	
19	Mr. R.Venkateswar	Director, Campus Placements & Corporate Relations	Member	
20	Mr A Dilip Kumar	ECE	Student member	
21	Mr.NikhilKumar	CSE	Student member	
22	Ms Thrisha	AI&DS	Student member	
23	Dr. J. Madhavan	Professor, Bhoji Reddy College, Hyderabad	Member from other institution	
24	Ramavath Shankar	Student Father	Parent	

The chairperson welcomed all the members to the meeting and briefed about the agenda in detail.

1. The Coordinator discussed on the last meeting Agenda and their implementation status. It was informed by the respective members that all the point discussed in the last meeting were implemented and information is already shared.
2. HODS were asked to submit Syllabus Coverage within a week.

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3. It was informed to all the members this year we have to apply for Renewal of NAAC. In this regard, necessary files should be prepared and updated, so that application process can be finished easily. Also it was informed to submit AQAR on time.
4. Update on progress of first year classwork was asked and the concerned HOD was asked to submit the status within a week along with any additional requirements.
5. Few sample feedback forms from various departments were taken into discussion and to make further inroads and better clarity, all HODs were informed to submit a detailed Analysis on the Feed Back received from the students within a week, so that necessary corrective actions can be made without any delay.
6. At least 2 Industrial Visits must be arranged.
7. To improve the performance and to know where we stand, it has been discussed to take feed back from all the stake holders which will help to improve the standards as usual.
8. Director, Campus Placements & Corporate Relations presented details on the status of placement for 2019-2023 batch. Also a detailed discussion and plan of action for 2020-2024 batch was discussed.
9. HODs were asked on the performance of students in MID Examinations and also action taken to improve the performance of slow learners. Also it was discussed about the methods used to further enhance the fast learners apart from their academic activities.
10. It is informed in the meeting that students should be permitted to take Internships during weekends and vacations after getting necessary permission.
11. CE informed various preparations that are being done for the conduct of forth coming end examinations and also to make the valuation process faster. He also informed the systems being implemented to nullify the malpractice cases.
- 12.

The Coordinator thanked everyone for their support in improving the quality and standard of our Institute and few open discussions on general amenities and Canteen facilities were discussed and finally the meeting concluded by Chairpersons vote of thanks.


COORDINATOR - IQAC

