



SRI INDU COLLEGE OF ENGINEERING & TECHNOLOGY

(an Autonomous Institution under UGC, New Delhi)

Recognized under 2(f) & 12(B) of UGC Act 1956

Permanently Affiliated to JNTUH, Accredited by NAAC & NBA

Sheriguda(V), Ibrahimpatnam(M), Ranga Reddy Dist. – 501 510

Statutory Committees and Grievance Mechanisms

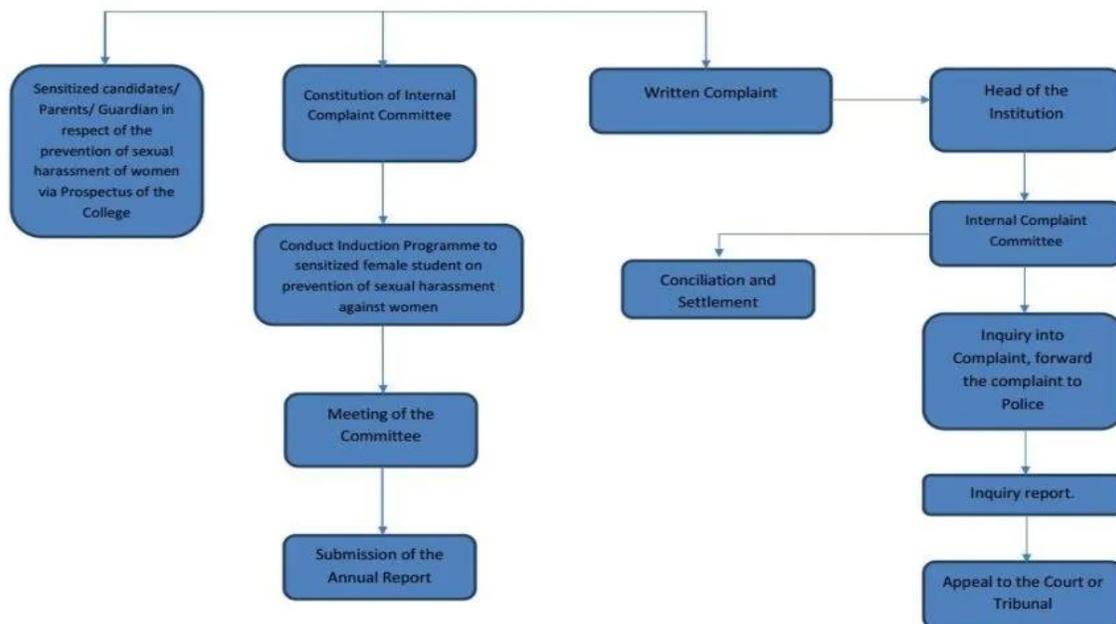
INTERNAL COMPLAINTS COMMITTEE

(Under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013)

Objectives of the Committee

- To comply with directives of Hon'ble Supreme Court of India requiring all employers to develop and implement a policy for prevention of sexual harassment.
- To evolve a permanent mechanism for the prevention and redressal of sexual harassment cases and other acts of gender based violence at the workplace.

Sexual Harassment Grievance Mechanism



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The following Members are Present

S.No	Name of the faculty	Designation	Positon
1	Dr.G.Suresh	Principal	Convenor
2	Dr. A. Ramakrishna Rao.	DAE	Member
3	Mrs. M. Swathi	Warden	Coordinator
4	Mr. S. Ramakrishna	Hostel Incharge	Member
5	Mr. D. Rajendra Babu	HOD/CIVIL	Member
6	Mrs. B. Deepika Rathod	Asst.Prof/ECE	Member
7	Mrs. N. Sharmilee	Asst.Prof/H&S	Member
8	Mrs. G. Uma Maheshwari	Asst.Prof/CSE	Member

S. No	Agenda	Decision taken
1	Discussion on spreading sexual harassment awareness among female students and stuff.	ICC conducted Awareness Programme for II & III B. Tech students on S18/04/2023.
2	Plans on prevention, prohibition and Redressal of Sexual Harassment in the work place	It was announced that anything which appears to be sexual, unpleasant and inappropriate can be termed as sexual harassment. Sexual harassment at the workplace can include any of the following situations <ul style="list-style-type: none">• Physical contact or advances• Demanding or requesting sexual favours• Making sexually coloured remarks
3	To interact with students	The ASHC members visited the class rooms in all blocks and interacted with the students. It is mandatory for all girl students to install DISHA SOS App, the chief minister initiative to ensure safety




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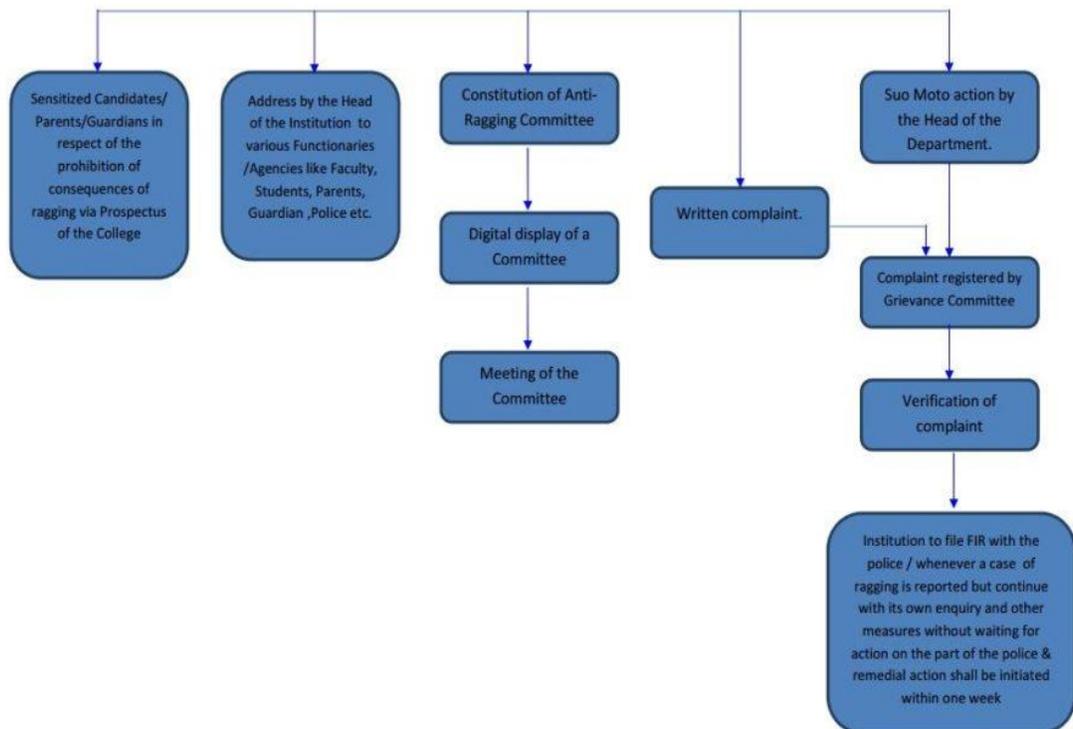
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ANTI-RAGGING COMMITTEE

Objectives of the Committee

- To create awareness among the students of the dehumanizing effect of ragging
- To prohibit any conduct by student either by words spoken or written or by an act
- To keep a watch over acts of ragging so as to prevent its occurrence
- To deal with cases of anti-ragging promptly and stringently
- To eliminate ragging in all its forms

Anti-Ragging Grievance Mechanism



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The following members were present in the meeting:

Sr. No.	Name	Designation & Department	Status
1	Dr. G. Suresh	Principal	Chairman
2	Dr. A. Rama Krishna Rao	DAE, Academic Audit Cell	Member
3	Dr.S.R. Mugunthan	HOD, CSE	Member
4	Mr. K. Ashok Babu	ECE, Assoc. Prof.	Member
5	Dr. P. Mallesham	HOD, MECH	Member
6	Mr.L.Satyanarayana	AO	Member
7	Dr. N.C. Sendhil Kumar	ECE, Professor	Member
8	Mr.J.Rakesh	EEE, Assist. Professor	Member
9	Mr. G. Surekha	IT,HOD	Member
10	Mr. R. RajendraBabu	CIVIL, HOD	Member
11	Mr. M. SrinivasaRao	MECH, Assoc. Prof.	Member
12	Dr.Bhanuprasad	H&S, Professor	Member
13	Mr. M. ChalapathiRao	H&S, Assist. Professor	Member
14	Mrs. G. Sravanthi	ECE,	Member
15	Mr.Anuradha	H&S, Assist. Professor	Member
16	K.Praveen	Student (CIVIL)	Member
17	B.Akhil	Student (EEE)	Member
18	B.Yogendar	Student (MECH)	Member
19	V.Hemanth	Student (ECE)	Member
20	C.Dinesh	Student (CSE)	Member
21	C.Balaji	Student (IT)	Member



Suresh
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Agenda No.	Description	Faculty Responsibility	Target Date
1	Coordinator invited all committee members and asked to work hard for betterment of the cell	Members of the Committee.	Throughout the Academic Year
2	Coordinator assigns all the members of the committee to prepare a year plan for Academic year 2022-2023.	Members of the Committee.	06-08-2022
3.	Coordinator explains about the facilities of the cell to the members of the committee	Members of the Committee.	06-08-2022
4	The Coordinator explains about how to organize the events/seminars/workshops	Members of the Committee.	06-08-2022



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EXAMINATION RELATED GRIEVANCE MECHANISM

The Institution adopts non secrecy mode of evaluation and such mechanism is adopted and followed in a transparent and time bound manner. Upon assessment the answer scripts of ISA, are shared with students who get an opportunity to go through the scores awarded by the assessor, shortfalls of content in answers, and verification of total number of marks scored. In case of seminar presentation and practical papers, assessment is done in presence of the student wherein marks scored are informed upon completion of the exercise. A complaint/grievance by a student who is dissatisfied with the assessment can within 15 days after declaration of results approach the Principal in writing who may refer the same to the College Grievance Committee if found to be genuine. The Committee may after giving both the parties a reasonable opportunity to present the case, recommend the Principal, action to be taken. The findings of the Committee will be communicated to the student and action in the form of reassessment of the said answer book may be taken.

GENERAL GRIEVANCE OF STUDENTS MECHANISM

The Institution provides a mechanism to the students for redressal of their grievances with regard to their complaints on academic and non-academic matters. An aggrieved student who has any grievance can complain to the respective Mentor. Thereafter verifying the facts the Mentor shall try to redress the grievance within a reasonable time, preferably within a week of the receipt of the complaint. If the student is not satisfied with the decision of the Mentor then the same can be placed before the Head of the Institution i.e. the Principal, then the Principal shall, if necessary refer the same to the Grievance committee. The Committee, in turn, shall verify the facts and try to redress the grievance within a reasonable time. There is also a suggestion box made available for the students to place their grievances/suggestions.



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